

Export Resource Center -ERC- Services Request –Form #1

Applicant Details

Name:

Designation:

Organization Name:

Website:

Tel:

Mobile:

Fax:

Email:

Services Required / Information Center

Temporary office/Meeting Room

#Of Hours.....

#Of Days.....

Reviewing & /or collecting Dubai Exports-issued publications

Name of publication:

Number of Copies:

Reviewing other publication/s

1-

1-

2-

2-

3-

3-

Computer

Services Required / Exhibition Centre (1 year). (PLEASE TICK) & fill form DE/EI&P/ERC/02

Physical Display

Vir Display

Collect Businesscards/Brushores

only

I hereby declare that the particulars furnished in this form are correct and true to the best of my knowledge

Signature: _____

Date: _____

Please Complete and return this document to: Dubai Exports,
Tel:+971 4 4455 333; Fax:+9714 4455 355; Email: erc@dedc.gov.ae
For online registration : <http://erc/login.aspx>

General Terms and Conditions

1. Dubai Exports (DE) normally accepts exhibition application forms only from its members who are principals (i.e. manufacturers or merchants actually owning the goods, & Service Providers-). DE reserves the right to seek confirmation that merchants are authorised to sell the displayed products.

2. DE reserves the right to accept or reject any exhibition application, or withhold any items submitted for exhibition purposes, and to allocate space and position in accordance with the overall design/limitations or any other special circumstances that may arise. An exhibitor cannot sub-let its allocated space

3. Late registration in the event that the exhibition application form is received after the application deadline, & only should space be available, DE will allocate space as available in the Exhibition area.

4. The exhibitor undertakes to provide any relevant information requested by DE in a timely and prompt manner. It is the responsibility of the exhibitor to ensure that all his products comply with relevant Regulations or Codes of Practice relating to its quality and specifications.

5. Exhibitor is responsible for his display unit/ shelf labelling design to ensure suitable match with DE given sizes/specifications, to be fixed at the time of displaying the products in the Exhibition area.

6. During special events, an employee, representative or agent of the exhibitor would be required to be present at the premises to respond to all queries from international visitors.

7. No items on display may be removed by the exhibitor or its authorised representative from the exhibition site during the agreed period. Exhibitors undertake to take possession of their display goods at the conclusion of the agreed duration or when requested to do so by DE.

8. No exhibitor or his representative shall be entitled to enter the Exhibition Premises without the consent of DE.

9. Wherever required, the Exhibitor shall take out and maintain requisite insurance against damage to or loss of his goods exhibited. While all measures are being taken to safeguard the exhibitor's goods, DE shall not be liable or responsible in any manner for any damage/loss to displayed items.

10. Visitor to DE Information Centre is responsible for maintaining the area proper for the next visitors.

11. In order to have smooth access to the facility, the visitor has to be sharp in getting in and out on time (8 am – 2:30 pm Sunday to Thursday)

12. Availability of temporary office/ meeting rooms for booking is a subject of DE control and management, as DE team is keen on facilitating satisfying services, while the visitor has to inform the team prior to the request by 2 working days min.

13. On-line services and trade web-links are set-up for your searching purposes only and DE doesn't accept any other purposes out of formal usages or consequences

14. Collected Publications available are not for lending